



East Aurora Community Nursery, Inc.  
(716) 652-9449

Karie Kelchlin  
Executive Director

Dear Parents,

East Aurora Community Nursery, Inc. is aware of the concerns of our parents about the spread of the new virus, COVID-19, caused by the Novel Coronavirus (SARS-CoV-2). We will be making a change to our Fever policy, per the recommendation of the Erie County Health Department, and will be sending children home with a fever of 100.0 or above with respiratory symptoms (cough and/or shortness of breath). A return to school note will be required from your medical doctor. We will be erring on the side of caution, and your patience is important.

EACN is closely monitoring the situation and following guidance from the US Center for Disease Control, the New York State Department of Health, and the Erie County Department of Health.

We are also taking steps in our cleaning and disinfecting throughout our building to minimize the spread of viruses and other illnesses.

There are several steps that students, staff and community members can take to minimize the spread of all respiratory illnesses, including COVID-19, according to the State Department of Health:

- Wash your hands often with soap and water for at least 20 seconds. If soap and water are not available, use an alcohol-based hand sanitizer. Soiled hands should be washed with soap and water;
- Avoid touching your nose and mouth with unwashed hands;
- Avoid close contact with people who are sick;
- Stay home when you are sick. Staff and children are asked to stay home until symptom free;
- Cover your cough or sneeze with a tissue, then throw the tissue in the trash; and
- Clean and disinfect frequently touched object and surfaces.

If you or a family member begin showing symptoms of a respiratory disease, such as fever, shortness of breath and/or cough, contact your healthcare provider. Before going to your healthcare provider's office, inform them if you believe you have been exposed to a case of COVID-19, and follow their advice.

If EACN becomes aware that a student or staff member is diagnosed with COVID-19, we will immediately notify staff and parents/guardians. We will also contact the Department of Health for their support and advice, and the Board of Directors will be notified.

If there is a severe outbreak and we are unable to staff the classrooms or the Department of Health mandates a shut down, we will notify both staff and parents immediately. It is essential that we have up-to-date phone numbers on your blue cards. If you are out of the office for a day, please let your child's teacher know how we can reach you.

If a decision is made to close the Center, we will post the closing on WGRZ Channel 2, WIVB Channel 4, and WKBW Channel 7, WBEN 930 am, Facebook and our website, [www.eacnchildcare.com](http://www.eacnchildcare.com).

Families are encouraged to follow the CDC's information for travel, available at <https://www.cdc.gov/coronavirus/2019-ncov/travelers/index.html>.

Please inform EACN as soon as possible if you, or any family or staff member in your household, has traveled or has plans to travel to or from a **CDC Level 3**, or **CDC Level 2** area (as designated by the Centers for Disease Control). These designations are available on the CDC website and are updated regularly by the CDC (<https://www.cdc.gov/coronavirus/2019-ncov/travelers/index.html>).

\*As of February 29, **CDC Level 3** includes China, Iran, South Korea, and Italy. **CDC Level 2** includes Japan.

**PRECAUTIONARY MEASURES:** The health and well-being of our families and staff are our highest priorities. In the interest of limiting the opportunity for transmission to our vulnerable community, we are taking the following precautionary measures:

**Returning Travelers** – Any individual returning from any **Level 2 or 3** area must not enter EACN for 14 days after returning to the U.S. This includes any individual with pick-up and/or drop-off privileges at the Center. If, at the end of this 14-day period, the traveler has not experienced any symptoms, a return to EACN is allowed. If the traveler has experienced symptoms, you will need to notify EACN and obtain medical clearance before a return to the Center can be allowed.

For more information, consider consulting these additional resources:

- Erie County Department of Health-Coronavirus  
<http://www2.erie.gov/health/coronavirus>
- Novel Coronavirus (COVID-19)  
<https://www.health.ny.gov/diseases/communicable/coronavirus/>
- Coronavirus disease 219 (COVID-19) – frequently asked questions – prevention  
<https://www.cdc.gov/coronavirus/2019-ncov/faq.html#prevention>

- Prevention, treatment of Coronavirus disease 2019 (COVID-19)  
<https://www.cdc.gov/coronavirus/2019-ncov/aboutprevention-treatment.html>

In addition, New York State has established a Novel Coronavirus hotline, which can provide additional information. 1-888-364-3065

Please understand that we are diligently working to protect all children and staff. Thank you for your patience during this time, and please do not hesitate to contact us with any questions.

Karie Kelchlin  
Executive Director  
[kkelchlin@eacnchildcare.com](mailto:kkelchlin@eacnchildcare.com)  
[www.eacnchildcare.com](http://www.eacnchildcare.com)